

PARENT PORTAL CHECKLIST

Spend time getting to know your way around the High School Parent Portal so you know how to do the following:

- ☐ SUBMIT AN ABSENCE FOR YOUR CHILD
- ☐ UPDATE YOUR CHILD'S MEDICAL INFORMATION
- ☐ CHECK DAILY ATTENDANCE
- ☐ ACCESS SCHOOL REPORTS
- ☐ ACCESS THE NEWSLETTER
- ☐ LOCATE YOUR CHILD'S STUDENT TIMETABLE
- ☐ SEND AN EMAIL FROM THE PORTAL TO YOUR CHILD'S TEACHERS

